

Transportation Planning Intern



Who We Are:

TEI Planning + Design is an award-winning transportation planning and professional engineering firm improving quality of life in communities since 1969. As a professional services leader, TEI focuses on providing connected, safe, and convenient mobility solutions that allow people to thrive. As planners and engineers, we work together to create thoughtful, tailored solutions to our clients' most challenging problems and facilitate meaningful choices in how people can get to the places they want to go. We are empowering the next generation of change-makers to advance the health and prosperities of communities through transportation, and we invite you to join us!

Timeframe: Summer 2025

Apply by March 17, 2025

Are you interested in learning how sustainable transportation projects go from idea to implementation? Do you enjoy collaborating with change makers and problem solvers?

TEI is looking for a **summer intern** currently studying urban or regional planning, public policy, public health, or a related field, who is curious about the relationships between transportation and the communities it serves. The ideal candidate will be enthusiastic about learning the nuts and bolts of how active transportation projects – like bike lanes and bus routes – get pitched, planned, designed, and built.

As an intern at TEI, you will be **immersed in the day to day operations** of a professional services firm, working one-on-one with Certified Planners and Professional Engineers, both online and on-site in the field. We are committed to the communities we serve, and candidates must be available to visit local project sites in the Houston or Denver regions.

Interns are given **hands-on experience working with project leadership** through a team-based company structure. Interns are given hands-on experience working with project leadership through a team based company structure. Projects worked on by previous interns include mobility plans, active transportation plans, livable centers studies, and transit plans.

Selected interns will enjoy the opportunity to:

- Participate in active transportation planning projects you find most interesting.
- Collaborate with motivated people who are passionate about transportation.
- Be part of a casual, fun, fast-paced team.
- Make a positive impact on the environment and the communities we serve.
- Learn the fundamentals of how planning consultants work together with local government.
- Develop maps and use design applications.
- Grow and learn from challenging roles on interesting projects.

Qualifications:

Successful candidates will typically possess some or many of the following qualifications:

- Desire to deliver professional client/customer service.
- Willingness to learn, grow, and work hard.
- Clear and effective communication skills.
- Knowledge of Microsoft Word, Excel, and PowerPoint or comparable Office applications.
- Ability to complete calculations and organize data.
- Familiarity with demographic and community-level research, is a plus.
- Familiarity with ArcGIS or another Geographic Information System (GIS) application, is a plus.
- Knowledge of graphic design and Adobe Creative applications, especially InDesign or Illustrator, is a plus.

What Can We Offer for All Your Hard Work?

TEI offers paid internships with flexible start dates.

Benefits for interns include commuting support, professional development training, a dynamic work environment, and a fun, collaborative office culture. Our time-off program is flexible and can be designed to work with your needs. Our team members work flexible schedules including the opportunity to work in office and from home.

About the Work We Do

TEI believes that all modes of transportation are important parts of communities and do work across the mobility spectrum. That has taken the shape of bicycle planning and design, sidewalk and trail design, signal design and traffic operations, transit planning, corridor planning and design, holistic mobility planning, and more! As transportation continues to evolve in our communities, so does the work we do. TEI focuses on projects that energize us as team members and inspire us and our clients to create vibrant communities.

Inclusivity and Diversity Statement

TEI welcomes and celebrates individuals of all backgrounds, orientations, and identities. We strongly encourage applications from Black, Indigenous, People of Color (BIPOC), women, LGBTQ individuals, and people with disabilities. Our company has a vital interest in maintaining a fair and equal opportunity working environment.

How to apply:

Please email a cover letter and resume as a combined PDF document to careers@teiconnects.com or visit teiconnects.com/careers and click on the position you're interested in then use the online submission form to apply.

Location:

TEI operates from our office in Houston, Texas at:

712 Main Street, Suite 950
Houston, Texas 77002

